TEMPLATE · CRITERION A2 LEGAL COMPLIANCE · INDICATORS A2.1 AND A2.2

The Legal Register: A Register of Obligations

Source: Francesco Dore, The Helm and the Lens, Volume 7a — GSTC Hotel Standard v4.0, subchapter 1.3 (book page 37)

> **STRUCTURE ONLY**
> This template is a structure only. The GSTC Hotel Standard does not say what any country's law requires, and neither does this book. The content of every row must come from the hotel, compiled with competent local expertise: a local lawyer, an industry association or the competent authorities themselves.

Indicator A2.1 asks for an up-to-date register of all applicable local and national laws and regulations; A2.2 for internal policies and procedures that ensure compliance, supported, as its guideline says, by staff training, documented compliance checks and corrective action. The headings below are the areas listed in the guideline to A2.1. For each area the register answers three questions: which laws apply here, what they oblige the hotel to do, and what shows that it does it. Permits and certificates the hotel already holds are not discarded: they become evidence in the third column. Rows whose compliance is not yet evidenced stay visible.

The guideline to A2.1 also asks that the register be kept digitally where possible and that compliance be reviewed periodically. A six-monthly review, and a check of every new service, contractor or activity before it begins, is this book's practice.

1 · Human rights

Named in the guideline to A2.1.

Which laws apply here	What they oblige the hotel to do	What shows that it does it	Responsible	Last review	Next review

2 · Labour rights

Named in criterion A2 and the guideline to A2.1.

Question to put to local legal expertise (subchapter 1.3): *What do the applicable laws require on contracts, hours, wages and rest, including for agency and contract workers?*

Which laws apply here	What they oblige the hotel to do	What shows that it does it	Responsible	Last review	Next review

3 · Health and safety

Named in criterion A2 and the guideline to A2.1. The standard is not an approval mechanism for health, safety or security; authorities' certificates remain the evidence.

Question to put to local legal expertise (subchapter 1.3): *Which approvals, inspections and procedures are required?*

Which laws apply here	What they oblige the hotel to do	What shows that it does it	Responsible	Last review	Next review

4 · Land and property rights

Named in the guideline to A2.1, which also asks that land ownership and tenure rights be documented and reviewed periodically, including the protection of local traditional and Indigenous community rights.

Which laws apply here	What they oblige the hotel to do	What shows that it does it	Responsible	Last review	Next review

Which laws apply here	What they oblige the hotel to do	What shows that it does it	Responsible	Last review	Next review

5 · Environmental protection

Named in the guideline to A2.1.

Question to put to local legal expertise (subchapter 1.3): *Which approvals and limits apply to wastewater, waste and chemicals?*

Which laws apply here	What they oblige the hotel to do	What shows that it does it	Responsible	Last review	Next review

6 · Waste management

Named in the guideline to A2.1.

Question to put to local legal expertise (subchapter 1.3): *Which approvals and limits apply to wastewater, waste and chemicals?*

Which laws apply here	What they oblige the hotel to do	What shows that it does it	Responsible	Last review	Next review

7 · Child welfare

Named in the guideline to A2.1; criterion A2 names child protection.

Question to put to local legal expertise (subchapter 1.3): *What do the laws require of an accommodation business regarding minors as guests, staff or interns?*

Which laws apply here	What they oblige the hotel to do	What shows that it does it	Responsible	Last review	Next review

8 · Prevention of human trafficking and modern slavery

Named in criterion A2 and the guideline to A2.1.

Question to put to local legal expertise (subchapter 1.3): *What duties apply to employers and to businesses using contractors and suppliers?*

Which laws apply here	What they oblige the hotel to do	What shows that it does it	Responsible	Last review	Next review

9 · Cultural heritage protection

Named in the guideline to A2.1, which also asks that all structures on the premises comply with regulations on natural area protection, environmental protection and cultural heritage conservation.

Which laws apply here	What they oblige the hotel to do	What shows that it does it	Responsible	Last review	Next review

Which laws apply here	What they oblige the hotel to do	What shows that it does it	Responsible	Last review	Next review

10 · Animal welfare

Named in criterion A2 and the guideline to A2.1.

Question to put to local legal expertise (subchapter 1.3): *Which laws apply to animals kept by the hotel or used in activities it sells?*

Which laws apply here	What they oblige the hotel to do	What shows that it does it	Responsible	Last review	Next review

11 · Where specific regulations are not in place

The guideline to A2.2: fire protection equipment (alarms, extinguishers, sprinklers) regularly inspected, tested and maintained; evacuation plans and routes displayed in guest areas and staff zones and reviewed at regular intervals.

Which laws apply here	What they oblige the hotel to do	What shows that it does it	Responsible	Last review	Next review

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